

Identifying Key Skills Worksheet

Managers can use this worksheet to outline what they expect to see from their employees after the learning event.

Questions for Managers to Consider:

1. What would you need to see or hear from your employees to know that the program is making a difference?
2. What behaviours would they have to start demonstrating or stop demonstrating?
3. What skills would they be mastering?
4. What changes would you see when they return to the team?
5. What are they doing well and how can this learning event further develop their strengths?

Employee Name	Key Skills I Would Like Them to Focus On