Excel Training Series

Make better business decisions by harnessing the full capabilities of Excel.

Explore tools and techniques that can help you become a wiz at spreadsheets. By applying these skills, you'll be able to leverage time-saving tips and analyze data that can help you make better business decisions.

COURSE DETAILS
595 Minutes | 6 Self-Paced Lessons

Mastering Excel® PivotTables®: How to Crunch Numbers Like an Expert
- Take a step-by-step journey through the process of using the Excel PivotTable tool to quickly analyze data—even vast amounts—in less time than you ever thought possible.

Time-Saving Excel® Tips, Tricks and Shortcuts
- Learn about dozens of techniques Excel experts use to quickly create, manipulate, modify and deploy their spreadsheets.

Building PowerPoint™ Presentations from Excel® Data
- View demonstrations on how to format and extract key insights from your Excel data and then design effective charts and graphs to help you tell a great story.

Mastering Excel® Dashboard Reports
- Excel dashboards provide an excellent way of sharing a "snapshot" view of KPIs with colleagues. Learn how to convert your raw data into readable charts, diagrams and tables that can reveal unnoticed facts.

Mastering Excel® Formulas and Functions – Part 1
- Get familiar with many of the built-in analytical tools in Excel—and learn how you can quickly tackle myriad statistical, mathematical and financial challenges.

Mastering Excel® Formulas and Functions – Part 2
- Continue exploring the built-in analytical tools in Excel that can help you solve a wide range of data-related tasks and problems.

Start your OnDemand course today, or
contact us to explore options for your organization