Training and Presentation Skills

Create and deliver meaningful learning experiences that engage your audience.

Develop your ability to create engaging, learner-centric training experiences by leveraging the ADDIE Model and acquire the skills to deliver impactful presentations with confidence and credibility.

COURSE DETAILS
218 Minutes | 11 Self-Paced Lessons

The Look and Sound of Confidence
- Learn how the impact of verbal and non-verbal behaviors can impact the way others perceive your confidence and competence and discover strategies to display greater confidence and reinforce perceptions of competence.

Tips for Leading Flawless Virtual Meetings
- Learn how to set virtual ground rules, provide tips to help ensure virtual meetings run smoothly, and provide tools to keep participants engaged.

Framing the Message for Greater Impact
- Identify strategies to help you craft impactful messages that will resonate with your target audience.

Establishing Presence and Credibility
- Discover the four ways to develop greater credibility and presence at work in order to enhance your success.

Facilitation Skills for Trainers
- Get skills and knowledge to help you present and facilitate training segments and structured activities. You'll also gain insights as to how body language can influence the success of your presentation.

Beyond Lecture: Training Tools to Enhance Training
- Explore tools and techniques that you can use to make training more interactive, engaging, effective and impactful.

Experiential Learning: Maximizing Learner Engagement
- Meet training challenges and support training goals by using these experiential learning activities to help ensure your audience is fully engaged.

The ADDIE Model
- Learn about instructional design best practices as well as the ADDIE Model—a methodology you can use to design and build effective learning experiences.

Key Presentation Skills: Balancing Verbal and Non-Verbal Messages

- Gain insights about specific non-verbal and verbal communication tactics to enhance your presentation skills—especially important when your audience includes senior management and other key stakeholders.

Developing and Organizing Presentation Content

- Effective content and proper structure can make or break your presentation. Get skills to organize your thoughts and information so you can develop an engaging and effective presentation.

Principles of Effective Business Writing

- Learn specific tips and insights to help you write more effectively and to polish and perfect all your communications.

Start your OnDemand course today, or
contact us to explore options for your organization